

**City of Heidelberg**  
**Monthly Meeting Minutes**  
**August 05, 2019**  
**6:00 PM**

Heidelberg City Hall  
31552 181<sup>st</sup> Avenue  
Heidelberg, MN 56071

1. **Present:** Mayor Lori Weldon, Council Members; Therese Hlavac, Art Kasendorf, Missy Edwards, Rachel Meger, Treasurer Nancy Pexa. Also present were Shaun Prochaska, Doug and Joan Filzen, Ben and Bruce Heyda, Doug Killian, and City Attorney Tim Warnemunde.
2. **Call to Order:** Meeting was called to order by Mayor Lori Weldon.
3. **Minutes:** The July meeting minutes were read, and the treasurers report was given to all council members for their review. **Motion** was made by Therese to approve the minutes and treasurer's report. Art second the motion. Ayes- all, Opposed- none. Motion carried.
4. **New Business:**
  - A. Councilmember Melissa Edwards was appointed and accepted the city clerk position. **Motion** made by Rachel. Art second the motion. Ayes- all. Opposed- none. Motion carried.
  - B. Shaun Prochaska was appointed to take Missy's seat as councilmember. **Motion** was made by Rachel. Therese second the motion. Ayes- all. Opposed – none. Motion carried.
  - C. Building permit issued to Doug and Joan Filzen.
  - D. Clarification was made as to how the permit process should happen. Which will allow permits to be issued outside of Council meetings.
  - E. It was proposed that the property tax levy amount should be around the same as last year. The Council agreed that nothing has changed and voted on \$32,000.00 again

- this year. **Motion** made by Art to keep the proposed property tax levy at \$32,000. Rachel second the motion. Ayes – all. Opposed to – none. Motion carried.
- F. Missy to investigate clarification on Certificate of Compliance (COC) regarding septic systems in reference to permits. She will also contact county about Flood Plain Insurance and the ordinance process.
  - G. Mayor Monday to be Held on Monday, August 19, 2019 at 9:00 a.m. Lori and Ted Odenthal will be on KCHK to talk about the Happenings in Heidelberg.

## 5. Unfinished Business:

- A. Ben and Bruce Heyda from the Boy Scouts came in for Clerk signature on Ben's Eagle Scout project which will begin soon. They turned in an estimate for pavers and misc. expenses. \$1,550 was approved for the project. **Motion** made by Rachel to approve a check written in the amount of \$1550 to Troop 322. Art second the motion. Ayes – all. Opposed – none. Motion carried.  
Bruce to contact Missy for supplying payment. Once the project is okayed by the main Boy Scout office.
- B. Atty. Tim Warnemunde presented Ordinance # 3–2019. Clarification was made to be more specific, where the barrier is concerned, and what the city wants defined as a barrier. The option of a fence and/or specified barrier is left to the homeowner. Since first reading on Ordinance #3-2019 was read at the last meeting, **Motion** made by Therese to accept the pool plan addition and have a second reading. Shaun second the motion. Ayes – all. Opposed – none. Motion carried.
- C. Due to condensation inside the hall, the air conditioner will be left on.
- D. The city decided on using a PO Box rather than the mailbox. A PO Box size was chosen. **Motion** made by Rachel to select the medium-size PO Box. Shaun second the motion. Ayes – all. Opposed – none. Motion carried.
- E. Missy will purchase a phone for the city. The city will now have its own phone number to make and receive phone calls and messages. **Motion** made by Art that a phone is to be purchased between \$35-\$85 per month. Shaun second the motion. Ayes – all. Opposed – none. Motion carried.
- F. The council has decided that a Complete Count Committee for the 2020 Census was not necessary.

**6. Bills:** The following bills were presented for payment:

\$ 50.00 - Doug Filzen for cutting the bar lawn.

\$ 968.00 – Ready Watt for Siren repair and batteries.

\$ 323.00 – Missy reimbursement for Notary Commission & filing fee, website, stamps and supplies for letter to residents.

Nancy to mail Millie her salary for the year along with a gift certificate and card.

**Motion** was made by Rachel to pay the bills. Art second the motion. Ayes- all, Opposed- none. Motion carried.

**7. Adjournment:** There being no further business, a **Motion** was made by Art to adjourn the meeting. Therese second the motion. Ayes- all, Opposed- none. Motion carried.

**8. Meeting Schedule:** The next City Council meeting will be held on Monday, September 9, 2019 at 6:00 PM at City Hall.